9 APR 19

STAT

MEMORANDUM FOR:

FROM:

Harry E. Fitzwater

Director of Personnel Policy, Planning,

and Management

SUBJECT:

Restoration of Forfeited Annual Leave

**STAT** 

- 1. This is to confirm your recent conversation with Chief, SIS Support Staff, re restoration of forfeited annual leave.
- 2. The Office of Finance advises that 24 hours of forfeited annual leave was restored to your account as of Pay Period 7, Leave Period 5.
- 3. The Office of Personnel Policy, Planning, and Management is pleased that it could assist you in this matter.

Harry E. Filz vale.

Harry E. Fitzwater

Distribution:

Orig - Addee

1 - D/PPPM

 $\sqrt{2} - SIS/SS$ 

STAT C/SIS/SS

pmk(8Apr80)

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9 APR 1980

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MEMORANDUM FOR:

FROM:

Harry E. Fitzwater

Director of Personnel Policy, Planning,

and Management

SUBJECT:

Restoration of Forfeited Annual Leave

STAT

- 1. This is to confirm your recent conversation with Chief, SIS Support Staff, re restoration of rorrested annual leave.
- 2. The Office of Finance advises that 34 hours of forfeited annual leave was restored to your account as of Pay Period 7, Leave Period 5.
- 3. The Office of Personnel Policy, Planning, and Management is pleased that it could assist you in this matter.

Harry E. Fitzwater

Harry E. Fitzwater

Distribution:

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